NOTES OF MEETING

A. CALL TO ORDER (Coleman): 8:02 AM
   Attendees: (15) Andrew, Arguello, Briest, Byrne, Clare, Coleman, Gillette, Hall, Kozlowski
   Nowak, Parisi, Phillips, Skumatz, Stewart, and Strickland
   Absent: (3) Chan, Jensen, and Orloff

B. ADOPTION OF NOTES OF PREVIOUS MEETING (Coleman):
   February 2018 annual meeting notes approved with edits as mentioned by Stewart.
   Motion/Second (Strickland/Gillette) to approve. Passed unanimously.

C. ADOPTION OF AGENDA:
   Agenda adopted. Motion/Second (Gillette/Hall). Passed unanimously.

D. TREASURER’S REPORT (Andrew)
   1. Report sent separately by Andrew to all Board Members via email Mar. 12, 2018.
   2. Summary:
      • Bank Statement as of 2/28/2018 balance is $53,835.79 (attached to email)
      • Current Balance as of today $48,891.78
      • Savings balance as of 02/28/2018 $40,539.33
      • Total = $89,4731.11
      • Taxes completed
      • Income Expense Report Attached to 03-12-18 email
      • SWANAPalooza – per Strickland, host event summary = estimated expenses were
        $13,500, earned approx. $15,000 + or -.

E. COMMITTEE REPORTS
   1. Membership (Hall & Clare): Hall reported CO SWANA at 251 members (up from 235 in
      February). Boost in membership likely because of SWANApalooza.
   2. Nominating (Gillette & Chan): No activity; still early in the year. Folks who are
      interested should contact Gillette with an expression of their interest.
   3. Scholarship/Awards (Briest & Kozlowski): Briest sent article to Skumatz for newsletter.
   4. Legislative (Nowak & Phillips): Phillips provided email to all board members on March
      12, 2018 with summary of CO legislative activity. No report for national legislative
      activity.
   5. Audit (Coleman, Skumatz, & Strickland): No report.
7. **Road-E-O** (Arguello & Andrew): State Road-E-O to be held in Denver (DIA) on Saturday, June 16, 2018. International Road-E-O to be held in Denver (DIA) on Saturday, September 22, 2018 with reception at Coors Field.

8. **Programs/Training** (Jensen, Parisi, Phillips, Stewart):
   a. 2nd quarter technical session is tentatively scheduled for Tue., May 8. Subject matter TBD.

9. **Communications/Website** (Strickland & Skumatz):
   a. Strickland reported that the Chapter website is up-to-date. Also, Chapter archive files from Deborah Barton uploaded to Chapter’s Google Account G-Drive.
   b. Skumatz emailed out on 3/14 list of tentative articles and assigned authors of 1st Qtr. 2018 newsletter. Articles due to Skumatz EOD on 3/16.

10. **Safety Ambassadors** (Byrne & Hall): Byrne report that he and Hall attended Safety Ambassadors meeting at SWANApalooza and they will work on getting tool kits and fact sheets out to Chapter members. Hall noted that there’s an opportunity to have Chapter Safety Awards. Hall and Byrne reported on injuries and fatalities per SWANA data.

F. OTHER REPORTS/OLD BUSINESS
1. **International Board Activities** (Gillette): Gillette to attend IB meeting in Quebec City on March 15, 2018, and the IB will be voting on governance related to regional representation, etc.

2. **SWANApalooza 2018** – Chapter host reception completed on Mar. 7. Rough costs at around $13.5K. Expected revenue will be around $15K. Lots of positive feedback on Rhein Haus event. Approximately 250 attended the event.

G. NEW BUSINESS
1. **Annual Conference** (Hall/Phillips) – Early call for papers will be issued in April. King Lloyd at South Canyon Landfill offered to host a tour. Venue will be the Hotel Colorado and it is set. Per person fee was discussed and it may be $200 per person. Sponsorship costs to be discussed and may increase from $1200 and $800 to $1500 and $1000. The fees will be determined after more discussion and review of estimated expenses.

2. **MOLO** – Discussed getting more people involved as instructors. Colorado MOLO will be in Grand Junction.

H. CLOSING
1. **Next Board Meeting:** Superior Town Hall on Tuesday, April 10, 8:00 AM, per Skumatz who will coordinate and obtain the use of a conference room.

2. **Conf. call in #:** (515) 739-1037, access code 867073

3. **Adjournment:** 8:40 AM (Motion/Second) Strickland/Skumatz, passed unanimously, and adjourned.