NOTES OF MEETING

A. CALL TO ORDER (Coleman): 12:00 Noon
   Attendees: (11) Adams (guest), Andrew, Briest, Byrne, Coleman, Gillette, Masten, Nowak, Parisi, D'Souza, and Stewart.
   Absent: (9) Anderson, Arians (guest), Arguello, Chan, Clare, Hall, Jensen, Orloff, and Phillips.

B. ADOPTION OF NOTES OF PREVIOUS MEETING (Coleman):
   1. Motion to adopt October 2018 meeting notes – Motion/Second (Gillette/Briest). Passed unanimously. No meeting held in November 2018.

C. ADOPTION OF AGENDA (Coleman)

D. TREASURER’S REPORT (Andrew)
   1. Report handed out by Andrew to all Board Members in attendance.
   2. Summary:
      • Checking balance as of 11/30/2018 balance is $52,050.00
      • Savings balance as of 10/04/2018 is $40,655.95
      • Total = $92,705.95
   3. Audited 2018 income statement provided to attendees.
   4. The 2018 profits/losses were discussed, including profit of $6,500 from SWANAPalooza, and loss at annual conference of $8,500 due to high costs of food.
   5. Free lunch provided at monthly technical sessions; will continue to provide in 2019.

E. COMMITTEE REPORTS
   1. Membership (Adams and Clare): Hall requested to be off committee. Clare and Adams to be committee chairs for 2019. CO Chapter currently at 266 members (was 255 in August).
   4. Legislative (Nowak and Arians): Nowak and Darla Arians (guest) to be chairs in 2019. CDPHE issued a Stakeholder letter and notice of meeting to be held on Dec. 17, 2018 to discuss legislative priorities for 2019.
6. **Bylaws** (Clare and Byrne): Clare and Byrne to chair in 2019. Bylaws expected to be revised after WasteCon in October 2019.

7. **Road-E-O** (Arguello and Andrew): Arguello and Andrew to remain as chairs in 2019.

8. **Programs/Training** (Jensen, Parisi, Phillips, Stewart): Jensen, Parisi, Phillips and Stewart to remain as chairs in 2019. Surveys sent to members include several topics, which are listed under 1st quarter technical session ideas.
   a. 1st quarter tech session may be composting marijuana, recycling in China, LFG system design/operation/monitoring, or haulers. Potentially to be held on Wednesday, Feb. 13, 2019.
   b. Want to include a health and safety topic for each technical session.
   c. New composting guidance may be issued in 1st or 2nd quarter, which may be presented in 2nd quarter technical session. Potentially to be held on Tuesday, April 9.
   d. May include a panel of recycling professionals.


10. **Newsletter** (Souza and Orloff): Souza and Skumatz to chair in 2019. Try to complete and issue one newsletter per quarter.

11. **Safety Ambassador** (Byrne (Borlie from SCRAP also), Anderson, and Matson): Byrne (Borlie), Anderson, and Matson to chair in 2019.

F. **OTHER REPORTS/OLD BUSINESS**

1. **International Board (IB) Activities** (Gillette): Gillette remains as chair in 2019. Mtgs to be held at SWANAPalooza in Boston in February 2019 and WasteCON in Phoenix in October 21-24, 2019. Hall volunteered to be IB Board Secretary, and CO SWANA to provide a letter of recommendation to IB Board in support of Hall.

G. **NEW BUSINESS**

1. **Annual Conference** (Hall, Parisi, Arians, Anderson, and Souza) – Chairs for 2019 include Hall, Parisi, Arians, Anderson, and Souza. Hall suggested a possible change which would be two – one day conferences split between two locations of the state, such as, Grand Junction and Denver. Will discuss further. Need to provide CO SWANA roster to all members. Presentations may be posted or listed as “available upon request”.

2. **MOLO** (Clare, Matson, Anderson, and Byrne) – Chairs for 2019 include Clare, Matson, Anderson, and Byrne. MOLO training to be in spring 2019 and location to be determined.


4. **Photograph** – Coleman discussed use of copyrighted photograph on CO SWANA website. Paid claim per SWANA National counsel.

5. **Membership survey** – Parisi reported on some survey responses, including that the cost is reasonable and valuable to members for local dues, but national dues is expensive. 72% of members attended a SWANA event in 2018. Responses said that Annual Conf.
provides value, and sponsors need more exposure. Location suggestions for 2019 include in order of preference 1) central mountains, 2) west slope, 3) Denver, and 4) north front-range. Asked for more training, including MOLO, compost, and HazWaste.

H. CLOSING

1. **Next Board Meeting:** Agreed to change the monthly meeting day to the first Tuesday of each month. Next meeting will be on January 8, 2019 due to first Tuesday of January being January 1, which is a national holiday. Then the next few meetings will be the first Tuesday of the month on February 5, 2019, and March 5, 2019.

2. **Conf. call in # (if needed):** (515) 739-1037, access code 867073

3. **Adjournment:** 1:53 PM (Motion/Second) Nowak/Gillette. Passed unanimously.