NOTES OF MEETING

A. CALL TO ORDER (Coleman): 8:02 AM
   Attendees: (17) David Adams (pro-tem), Chris Anderson, Kathy Andrew, Ken Arguello, Darla Arians (pro-tem), John Briest, Aaron Byrne, Jim Clare, Brad Coleman, Dana D’Souza, Stephen Gillette, Cathy Hall, Jesse Masten, Neil Nowak, Alek Orloff, Jill Parisi, and Cathryn Stewart.
   Absent: (3) Jason Chan, Barrett Jensen, and Sarah Phillips.
   Guest: Mary Beth Wojtaszek, Deputy Executive Director of National SWANA (attended the first few minutes related to WasteCON 2022)

B. ADOPTION OF NOTES OF PREVIOUS MEETING (Coleman):
   1. Motion to adopt March 2019 notes of meeting after minor edit to Item E.4.a., regarding CDPHE small landfill EDOPs – Motion/Second (Hall/Orloff). Passed unanimously.

C. ADOPTION OF AGENDA (Coleman)
   Agenda adopted. Motion/Second (Nowak/Clare). Passed unanimously.

D. TREASURER’S REPORT (Andrew)
   1. Report sent out via email before meeting by Andrew to all Board Members.
   2. Summary:
      • Checking balance as of 03/31/2019 balance is $55,752.15
      • Savings balance as of 03/31/2019 is $40,732.04
      • Total = $96,484.19
   3. MOLO registrations to date = 12
   4. Registration is open for the annual conference.

E. NEW BUSINESS
   1. WasteCON 2022 (Coleman): Mary Beth Wojtaszek, Deputy Executive Director of National SWANA was on the call to discuss the WasteCON 2022 event, what National is looking for with a city, and if we had any questions. SWANA National is interested in Denver as a host for WasteCON in Sept./Oct. 2022. A summary of her discussion:
      a. WasteCON is being re-engineered to be improved.
      b. Other cities are being asked for proposals too, but Philadelphia chapter said not interested. Other cities may include San Diego, San Francisco, or Minneapolis.
      c. SWANA National will compare possible cities and may choose sometime in June 2019.
      d. WasteCON typically has 2,500 attendees, which is more than SWANAPalooza, which had approximately 1,500 attendees.
e. SWANA National likes Denver and thought the SWANAPalooza event was a success here in 2018.

CO SWANA and National would negotiate a Memo-of-Understanding (MOU) that would include the designation of assignments. CO SWANA would be asked to provide, at the Chapter’s option to provide:

- Local media promotion.
- Proctors for training and presentations.
- Setting up tours.
- Provide coordination and management of entertainment, such as, golf tournament or other; may include 100-150 participants.
- Coordinate networking event for approximately 600 participants.
- Coordination of recycling at the venue.
- Showcase Denver waste/recycling management.

Typical effects of hosting include additional chapter members, local chapter member discounts, and attending a SWANA National event that might not be available otherwise. National pays the local chapter a fee as the host. CO SWANA board is interested in hosting the WasteCON event in Denver and to proceed to next step.

2. MOLO (Clare, Masten, Byrne, and Anderson): The session in Colo. Spgs. is all set to go for May 20-22, plus exam on May 23. Agenda being finalized. Need 20 participants to breakeven.

3. Annual Conference (Hall, Parisi, Arians, Anderson, and D’Souza): Summary of items:
   a. Call for papers/presentations has been sent out, and the on-line link for abstracts is live on the website.
   b. Registration is open on the website.
   c. Hotel is set up and contract signed.
   d. Set up training for compost training course on second day is being considered.
   e. Early save-the-date will be sent to sponsors.

4. Zero Waste Training (Coleman, and Arians): It will be a 3-day event and likely be held at Arians’ Boulder Resource Conservation facility. Likely to be held in November 2019. Need to develop fees for attendance, to be discussed, which may be similar to the MOLO costs.

F. COMMITTEE REPORTS

1. Membership (Adams and Clare): Adams reports that National SWANA database is not available, but that CO SWANA likely has 250-270 members as provided by National. Clare previously provided an email with the final of a tri-fold brochure for advertising CO SWANA to help gain more members. All board members were encouraged to use and hand out.

2. Nominating (Gillette): Gillette reports more to be discussed in July.

3. Scholarship/Awards (Briest and Chan): Briest reports nothing new since March 5.
4. **Legislative** (Phillips, Nowak and Arians): The revised table of with the updated CO legislative action will be sent to all in the next few days by Arians and Phillips. National legislative report (Nowak) – none.

5. **Audit** (Coleman and Gillette): No report.

6. **Bylaws** (Clare and Byrne): Clare reports that the amended by-laws draft has been completed and sent to Byrne and Gillette for review to include the changes with the International Board rules, and need for the IB Chapter Advisory Board Delegate. The CO SWANA by-laws will require how to vote for that person, what will be that person’s responsibilities, term, and other. Then these changes will need to be presented to SWANA National for approval, which may be by June 30, 2019.

7. **Road-E-O** (Arguello and Andrew): Arguello reports that the committee will be meeting Thursday, April 4. Event will be in June 2019.

8. **Programs/Training** (Jensen, Parisi, Phillips, Stewart, and Adams): Two sessions are planned:
   a. 1st quarter tech session was a success and attendees enjoyed it regarding recycling and addressing solutions to the stresses the industry has been facing. Attendance was 32 (signed up). Presentations will be available to attendees.
   b. Tuesday, May 7, there will be a composting-related technical session also at Geotech. David Snapp of CDPHE and others will speak regarding new composting regulations, dealing with cannabis waste, compostable plastics, and in-vessel compost units. Email blast soon.

9. **Social Media** (Phillips and Arians): Recently posted scholarship available to Facebook, Twitter, LinkedIn, and Instagram. Asked National to provide some topics to post. Possibly post newsletter articles.

10. **Website** (Adams and Andrew): Andrew reports that the Annual Conference is updated, call for presentations added, and registration is active.

11. **Newsletter** (D’Souza and Orloff): Next newsletter due end of April 2019 and need articles similar to last newsletter. D’Souza to send email listing articles needed from Board members.

12. **Safety Ambassador** (Byrne, Anderson, and Masten): Anderson reports nothing new.


G. **OTHER REPORTS/OLD BUSINESS**

1. **IB** (Gillette): Gillette reports that he will be attending meeting in June to discuss by-laws, 2020 budget, dues, and IB delegate assignment. More discussion in May regarding dues. He will attend WasteCON in Phoenix in October 2019.

H. **CLOSING**

1. **Next Board Meeting**: Tuesday, May 7, 2019 at Geotech and via conference call.
2. **Conf. call in #**: (515) 739-1037, access code 867073
3. **Adjournment**: 9:09 AM (Motion/Second) Gillette/Stewart.