NOTES OF MEETING

A. CALL TO ORDER (Coleman): 8:10 AM
   Attendees: (16) David Adams (pro-tem), Chris Anderson, Kathy Andrew, Darla Arians (pro-tem)(on phone), John Briest, Jason Chan, Jim Clare, Brad Coleman, Cathy Hall, Barrett Jensen, Jesse Masten (on phone), Neil Nowak, Alek Orloff, Jill Parisi, Sarah Phillips, and Cathryn Stewart.
   Absent: (4) Ken Arguello, Aaron Byrne, Dana D'Souza, and Stephen Gillette.

B. ADOPTION OF NOTES OF PREVIOUS MEETING (Coleman):
   1. Motion to adopt February 2019 notes of meeting – Motion/Second (Hall/Jensen).
      Passed unanimously.

C. ADOPTION OF AGENDA (Coleman)
   Agenda adopted. Motion/Second (Clare/Nowak). Passed unanimously.

D. TREASURER’S REPORT (Andrew)
   1. Report sent out via email before meeting by Andrew to all Board Members.
   2. Summary:
      • Checking balance as of 02/28/2019 balance is $55,015.06
      • Savings balance as of 01/03/2019 is $40,732.04
      • Total = $95,747.10
   3. Taxes for 2018 have been filed
   4. MOLO registrations to date = 4
   5. Registered for today’s Recycling Tech Session = 30

E. COMMITTEE REPORTS
   1. Membership (Adams and Clare): Adams reports 272 members as provided by from National. Clare provided a draft of a tri-fold brochure for advertising CO SWANA to gain more members. All board members were encouraged to review and provide edits, if needed.
   3. Scholarship/Awards (Briest and Chan): Briest reports that someone requested a scholarship to pay their SWANA dues. The CO SWANA Board debated this request and determined that this use of scholarship funding was not appropriate. National scholarship deadline for applications is May 1, 2019, and CO SWANA will advertise it in the newsletter and via email blast, Twitter and Facebook.
4. **Legislative** (Phillips, Nowak and Arians): Phillips has returned to attending the board meetings and will provide the CO legislative summaries, which was sent to all board members on March 1, 2019 via email. Arians reports that CDPHE has a new legislative liaison, details to come. There are three bills being worked on by legislators:
   a. CDPHE has scheduled a meeting at CDPHE for small landfill managers training. Notice has been sent to interested parties.
   b. CDPHE has asked for comments by March 31 on proposed new EDOP rules for small (<20 tpd) landfills to be sent to with Jerry Henderson, HMWMD at CDPHE.

5. **Audit** (Coleman and Gillette): No report.

6. **Bylaws** (Clare and Byrne): Clare reports that due to the changes with the International Board rules, that there will need to be amended by-laws to address the IB Chapter Advisory Board Delegate. The CO SWANA by-laws will require how to vote for that person, what will be that person’s responsibilities, term, and other. Then these changes will need to be presented to SWANA National for approval.

7. **Road-E-O** (Arguello and Andrew): Coleman reports that Arguello told him that the committee will be meeting soon.

8. **Programs/Training** (Jensen, Parisi, Phillips, Stewart, and Adams): Two sessions are planned:
   a. 1st quarter tech session will be held today on recycling and addressing solutions to the stresses the industry has been facing Geotech. Curbside Recycling in Grand Junction called an is unable to make it to Geotech in person due to bad weather, but will present as a speaker using remote video access.
   b. Tuesday, May 7, there will be a composting-related technical session also at Geotech. David Snapp of CDPHE and others will speak regarding new composting regulations and dealing with cannabis waste.

9. **Social Media** (Phillips and Arians): Arians to provide guidance for review on what to post as there currently is no formal policy. Suggested to use Facebook, Twitter, LinkedIn, and Instagram. What companies and who should CO SWANA follow on these social platforms? Arians and Phillips to meet to discuss policy and followers.

10. **Website** (Adams and Andrew): Andrew reports that she posted the notice about the ROADEO and will post about the annual event asap.


12. **Safety Ambassador** (Byrne, Anderson, and Masten): Anderson reports he met with Byrne and Borlie at SCRAP to discuss how to best approach safety and notices to members. A “Safety Wild” safety section update for the website and newsletter will be completed. Ambassadors will give a safety presentation at the next Annual Conference. They will also disseminate any safety briefings from National and provide to members. Perhaps also provide “close-call” notices. Provide a safety minute at each board meeting and technical session.

13. **MOLO** (Clare, Masten, Byrne, and Anderson): The session in Colo. Spgs. is all set to go for May 20-22, plus exam on May 23, including CCI and CML notified of training opportunity.
14. **YP (Jensen):** Jensen reports that the YP is planning an event at the Punchbowl Social Club soon.

**F. OTHER REPORTS/OLD BUSINESS**

1. **IB (Gillette):** No report, due to Gillette absence from board meeting.

**G. NEW BUSINESS**

1. **Annual Conference** (Hall, Parisi, Arians, Anderson, and D’Souza): Summary of items:
   a. Andrew reports that The Hotel Elegante in Colorado Springs has provided their contract, which was signed.
   b. October 1 and 2 will be the dates of the conference.
   c. Call for papers has been sent out, and the on-line link for abstracts is live on the website.
   d. Hall provided the budget table with probable costs and revenues.
   e. Possibly add Casino night again, and looking at getting a sponsor.
   f. Sponsor fees to stay same as 2018, which will be $1,300 for Gold level, $700 for Silver level, $100 for Friends of SWANA level.

2. **Compost Training** – will coincide with the Annual Conf. More to come.

3. **Zero Waste Training** (Coleman, and Arians): It will be a 3-day event and possibly to be held at Arians Boulder Resource Conservation facility. Need to have 20 attendees (minimum). Likely to be held in October 2019. Need to develop fee for attendance, to be further discussed.

4. **WasteCON 2022** (Coleman): A conference call was held on Monday, March 4 with Coleman, Andrew, Hall and SWANA National. SWANA National liked Denver as a host for SWANAPalooza, and asked CO SWANA if we could host the WasteCON in Sept./Oct. 2022. This would replace the CO SWANA annual fall event. CO SWANA and National are negotiating a Memo-of-Understanding (MOU) (as distributed by Coleman) that would include the designation of assignments. CO SWANA would be asked to provide:

   a. Local media promotion.
   b. Proctors for training and presentations.
   c. Setting up tours.
   d. Provide coordination and management of entertainment, such as, golf tournament or other; may include 100-150 participants.
   e. Coordinate networking event.
   f. Venue coordination of recycling; likely to be held at Colorado Convention Center.

   National pays the local chapter a fee as the host. Typical number of attendees is 650 total, and National provides a bonus to the local chapter if over 650 at $50 per person. National asks that a contingent of CO SWANA board members travel to Orlando for WasteCON in 2021 to promote 2022 and get a sense of the project. CO SWANA board voted yes to holding the WasteCON event in Denver and to proceed to next step,
H. CLOSING
   1. **Next Board Meeting:** Tuesday, April 2, 2019 via conference call in only.
   2. **Conf. call in #:** (515) 739-1037, access code 867073
   3. **Adjournment:** 9:46 AM (Motion/Second) Clare/Chan.