NOTES OF MEETING
Monthly Board of Directors Meeting
Colorado SWANA Rocky Mountain Chapter
Tuesday, Sept. 3 @ 8:00 am
Location: Teleconference
Dial-in Number: (605) 313-5109, Access Code 867073

1. CALL TO ORDER – Coleman
   • Call to order at 8:03am
   • In Attendance (15): Brad Coleman, Kathy Andrew, Cathryn Stewart, Jill Parisi, Ken Arguello, Neil Nowak, Jim Clare, David Adams, Chris Anderson, Alek Orloff, Jesse Masten, Stephen Gillette, John Briest, Cathy Hall, and Dana Desouza.

2. APPROVAL OF NOTES OF MEETING
2.1 August 2019 Meetings – Nowak. Notes of meeting not yet ready.

3. ADOPTION OF AGENDA – Coleman
   3.1 Orloff motion to approve, Stewart seconded.
   3.2 Motion Approved

4. TREASURER’S REPORT - Andrew
4.1 Review of the financials (information sent via separate email from Andrew to board members). Registration for Annual Conference is good with 85 so far. Extended early bird one week; and 14 registered for compost training.

5. COMMITTEE REPORTS
5.1 Membership - Clare and Adams
   No report.

5.2 Nominating – Gillette
   Officers on ballot for 2020:
   President – Cathy Hall
   Vice President – David Adams
   Treasurer – Kathy Andrew with someone in training; Ken Arguello volunteered
   Secretary – Neil Nowak
   Past President – Brad Coleman
   Jason Chan to exit board after 2019.
   Walt Tokunaga requested to join board. No added to the ballot, so send out a supplemental.
   Contact Stephen if you know of anyone interested.

5.3 Scholarship/Awards – Briest, Chan
5.3.1 Need additional info. on Megan Percy Will provide her with an initial = $700.00 for WasteCON, then an additional $1,000 for research.
   Emily Graffam will wait for her to apply for assistance to attend WasteCON, and provide her with $500.
Vote to approve $500 for Emily. Hall made motion, Orloff second, passed unanimously, none opposed.

5.4 Legislative – Nowak, Phillips and Arians
5.4.1 CDPHE holding TENORM stakeholder meetings.
5.4.2 Waste Tires presentation schedule from CDPHE on Oct. 15.

5.5 Audit - Coleman; Gillette
5.5.1 Nothing to report

5.6 Bylaws - Clare and Byrne
5.6.1 Sent out with ballot by August 30, 2019, one month prior to election and kept open through annual business meeting.

5.7 Road-E-O - Arguello and Andrew
5.7.1 Three people being sent from CO to National Road-E-O.

5.8 Programs/Training - Stewart, Jensen, Phillips, Adams, and Parisi
5.8.1 No third or fourth quarter events planned.

5.9 Social Media- Phillips and Arians
5.9.1 Is active and updated. Nothing new to report.

5.10 Website – Andrew and Adams
5.10.1 Job posting page is active and looks good. If job posting is 45 days, then remove it.

5.11 Newsletter -D’Souza and Orloff
5.11.1 Next newsletter to be issued after CO SWANA annual conference in October. Ideas welcome.

5.12 Safety Ambassador – Byrne, Masten, and Anderson
5.12.1 Chris A. reports that the SWANA national wants all members to take the safety pledge. Chris A. to send pledge to Adams to be emails blasted to all CO SWANA.

5.13 YP – Jensen
A YP social event is planned at the annual conference, September 30th in the evening. Waste Connections sponsorship to be used for YP = $700.00. So far, no sign-ups.

6 NEW BUSINESS
6.1 Annual Conference – Hall, Parisi, Arians, Andrew, D’Souza
6.1.1 Cathy Hall reports all speakers assigned and ready. Hall to arrive to hotel on Sunday, Sept. 29, 2019.
6.1.2 Need to print conference agenda 3 week prior to day one on Oct. 1, 2019.
6.1.3 Have enough Kleen Kanteens for speaker gifts. Have tickets, lanyards, and name tags.
6.1.4 Provide list of CO SWANA members hard copy only.
6.1.5 Share presentations, if get approval from presenters.
6.2 Other New Business?
6.2.1 None.

7 OTHER REPORTS/OLD BUSINESS
7.1 Advisory Board Activities – Gillette
7.1.1 No report.

7.2 Other Old Business?
7.2.1 None

8 CLOSING
8.1 Next Board Meeting: October 1 @ 5pm at the Annual Conference.
8.2 Motion for Adjournment: 9:06 am Motion to Adjourn - Hall moves to adjourn, Clare seconded. Meeting adjourned.

Board members cut and paste:
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