NOTES OF MEETING
Monthly Board of Directors Meeting
Colorado SWANA Rocky Mountain Chapter
Tuesday, November 5, 2019 @ 8:00 am
Location: Teleconference
Dial-in Number: (605) 313-5109, Access Code: 867073#

1. CALL TO ORDER – Hall
   • Call to order at 8:04am
   • In Attendance (17): Brad Coleman, Kathy Andrew, Cathryn Stewart, Ken Arguello, Neil Nowak, Jim Clare, David Adams, Chris Anderson, Alek Orloff, Jesse Masten, Stephen Gillette, John Briest, Cathy Hall, Dan Nowiki, Walt Tokunaga, Melissa Hinman, and Dana Desouza.

2. APPROVAL OF NOTES OF MEETING
2.1 August, September, and October 2019 Meetings – Nowak. Notes of meetings for all three months approved. Gillette made motion to approve; Coleman made second motion, and all board members approved all three notes with minor changes and no other objections.

3. ADOPTION OF AGENDA – Hall
   3.1 Clare motion to approve, Gillette seconded.
   3.2 Motion Approved

4. TREASURER’S REPORT - Andrew
4.1 Review of the financials: Bank statement as 10-31-2019 = $61,906.48 and Savings balance as of 10-04-2019 = $40,962.01; total = $102,868.49. Information provided via email dated 11-04-19 from Andrew with bank statements. Year End Report for 2019 complete (to be provided to SWANA National)
   Highlights:
   • Annual Meeting + $11,503.79 (noted that 2019 Annual Conf. sponsors/exhibitors was all time high). Low cost hotel.
   • Roadeo + $1 051.52
   • MOLO – $1,324.34
   • Copyright settlement $3,550.00
   • Scholarships $2,700.00

   Arguello is now a signatory for the checking and savings accounts and will take over from Andrew after transition. Motion to accept treasurer’s report by Clare, second by Gillette, and passed unanimously.

5. NEW BUSINESS
   No report.

6. COMMITTEE REPORTS
6.1 Membership - Clare and Adams
Adams reports that 40 members were added from National due to being unaffiliated and were assigned to CO SWANA. Current CO SWANA chapter members:
293 Members Total, as follows:
   CO = 244
   AZ = 1
   CA = 1
   FL = 1
6.2 **Nominating – Gillette**

Gillette suggests to reach out to the Wyoming members that total 32, and ask if any of these members would like to join the CO SWANA board of directors. Perhaps reach out the Craig McOmie from WYDEQ to ask if he’d like to participate. Also, suggested that these added 49 members from the states listed be contacted and welcomed to our chapter. Tokunaga to reach out to his Wyoming contacts. Briest to send welcome letter to Wyoming members.

6.3 **Scholarship/Awards – Briest and Tokunaga**

No new report. Briest stated that it was good year for CO chapter providing awards. Scholarship recipients did a good job at the CO SWANA Annual conf. and at WASTECON, per Adams. Tokunaga volunteered to join Scholarship/Award committee to assist Briest.

6.4 **Legislative – Nowak and Arians**

6.4.1 CDPHE holding TENORM stakeholder meetings; next one on Nov. 6, 2019. Emailed shared with board.

6.4.2 Colorado – CDPHE to offer outreach and recycling education; organics management for farming in Colorado, and likely bill will be introduced to require restaurants to recycle containers and glass.

6.4.3 National advocacy – draft legislation intended to address plastic waste.

6.5 **Audit – Coleman and Gillette**

6.5.1 Nothing to report

6.6 **Bylaws - Clare and Byrne**

6.6.1 National reviewed the CO SWANA bylaws that were recently drafted and they require further edits. Revised bylaws to be sent to board for comment, then may ask for approval by 2020 Annual Conf.

6.7 **Road-E-O - Arguello and Andrew**

6.7.1 An operator from CO took third place in front-end loader competition at the National Road-E-O.

6.7.2 Planning for CO ROAD-E-O will begin in February 2020.

6.8 **Programs/Training - Stewart, Jensen, Adams, and Parisi**

6.8.1 Suggestion made to hold a technical session in the north part of Colorado so that Wyoming members might be more apt to attend.

6.8.2 Will review feedback from annual survey and then work on technical sessions for 2020. Nothing yet planned.

6.9 **Social Media- Phillips and Arians**

6.9.1 Is active and updated. Nothing new to report.
6.10 Website – Andrew and Adams
6.10.1 Safety Wild posted. Newsletter to be added. Annual conf. presentations added to website. Suggested to add list of people on the CO SWANA board with photo and brief bio.

6.11 Newsletter - D’Souza and Orloff
6.11.1 Next newsletter to be reformatted and may be a click-through link in email to make it easier for people to read what they want.
6.11.2 Vendors and speakers asked to provided something new for the newsletter and some have responded.

6.12 Safety Ambassador – Byrne, Masten, and Anderson
6.12.1 Chris A. attended WASTECON and reports that Jesse Maxwell to send out recent partnership with OSHA and NWRA to help protect personnel in the waste industry.
6.12.2 Round table at CO SWANA conf. – discussion included need for additional training, need better and consistent safety meetings, need better reporting of incidents, as personnel seem reluctant to file report.

6.13 YP – Jensen
No report.

7 NEW BUSINESS
7.1 International/Advisory Board Activities:
Gillette reports the first meeting with advisory board was held at WASTECON. Election was held for Chairman-Dana Murray, and Vice-Chairman-Curtis Larkart (sp??), and Scribe-Tiffany Dunn. Region 2 Director = Pat Tapia (Colorado included in Region 2).

7.2 Annual survey – Parisi: no report.

7.3 Annual Conference – Hall and Andrew
7.3.1 Cathy Hall reports it was a great conference. Record number of and revenue from sponsors. Suggestions made to include an evening fun event, perhaps like a casino night.
7.3.2 National says not to provide membership directory due to privacy issues.
7.3.3 Perhaps provide to the sponsors/vendors with names only, and not contact info.

7.4 2020 Annual Conference
Will discuss possible locations and dates for the 2020 Annual Conf. at the December 2019 monthly board meeting.

8 CLOSING
8.3 Next Board Meeting: In December with the date to be determined from survey to be a lunch meeting in Denver area.
8.4 Motion for Adjournment: 9:12 am Motion to Adjourn - Gillette moves to adjourn, Nowak seconded. Meeting adjourned.

Board members cut and paste:
bacoleman@burnsmed.com; aaron.byrne@summitcountyco.gov; cathryn.stewart@switriveres.com; cathy.hall@pitkincounty.com; jchan2@wm.com; jesse.masten@eaglecounty.us; jill.parisi@state.co.us; jclare@slvlandfill.com; jbriest@wgrp.com; KathyAndrew@elpasoco.com; ken.arguello@denvergov.org;